# Veterinary Clinic Cleaning Checklist

An animal hospital inspection by area: reception, exam rooms, treatment area, kennels and wards, isolation, staff areas and back of house

Site _____ Date _____ Inspector _____

## Reception and Waiting Room

| | Pass | Fail | N/A |
|---|---|---|---|
| Entry doors, push plates and door glass cleaned at both human and dog nose height | ☐ | ☐ | ☐ |
| Floor mopped edge to edge with the clinic's approved disinfectant, no urine marks along the counter base or plant pots | ☐ | ☐ | ☐ |
| Seating wiped on seats, arms and legs, hair removed from fabric and corners | ☐ | ☐ | ☐ |
| Reception counter, payment terminal and pen cup cleaned and disinfected | ☐ | ☐ | ☐ |
| Pet scale platform cleaned and disinfected, no hair or residue in the seam around the plate | ☐ | ☐ | ☐ |
| Retail shelving and food displays dusted without moving product | ☐ | ☐ | ☐ |
| Waiting room odour neutral at the door | ☐ | ☐ | ☐ |

## Exam Rooms

| | Pass | Fail | N/A |
|---|---|---|---|
| Exam table top, edges and the lift mechanism or base cleaned and disinfected | ☐ | ☐ | ☐ |
| Counters, sink, faucet and soap and paper towel dispensers cleaned, dispensers stocked | ☐ | ☐ | ☐ |
| Floor mopped into the corners and under the exam table, hair collected before mopping | ☐ | ☐ | ☐ |
| Door handles, light switches, computer keyboard cover and chair wiped | ☐ | ☐ | ☐ |
| Sharps and waste bins emptied by the scope (sharps containers swapped by clinic staff only) | ☐ | ☐ | ☐ |
| Walls wiped to waist height where animals brush or mark | ☐ | ☐ | ☐ |

## Treatment Area

| | Pass | Fail | N/A |
|---|---|---|---|

| | | | |
|---|---|---|---|
| Floors scrubbed or mopped with the approved disinfectant, under tub tables and around floor drains | ☐ | ☐ | ☐ |
| Floor drains flushed and free of hair, drain covers in place | ☐ | ☐ | ☐ |
| Wet tables and tubs cleaned only where the clinic has scoped it, clinical equipment left for staff | ☐ | ☐ | ☐ |
| Countertops wiped where cleared by staff, nothing moved from a treatment tray | ☐ | ☐ | ☐ |
| Laundry area swept, lint traps emptied if in scope | ☐ | ☐ | ☐ |

## Kennels, Runs and Wards

| | Pass | Fail | N/A |
|---|---|---|---|
| Empty kennels and runs cleaned and disinfected on walls, doors, latches and floor | ☐ | ☐ | ☐ |
| Occupied kennels left to kennel staff unless the clinic scopes spot cleaning | ☐ | ☐ | ☐ |
| Kennel bank fronts and grates wiped, hair cleared from hinges and door tracks | ☐ | ☐ | ☐ |
| Floor drains and run gutters flushed, no standing water | ☐ | ☐ | ☐ |
| Cat and dog wards cleaned with separate cloths, in the order the clinic sets | ☐ | ☐ | ☐ |
| Ward odour checked at the door, ammonia smell reported | ☐ | ☐ | ☐ |

## Isolation

| | Pass | Fail | N/A |
|---|---|---|---|
| Isolation cleaned last, after every other area of the clinic | ☐ | ☐ | ☐ |
| Dedicated mop, bucket and cloths used and kept in isolation only | ☐ | ☐ | ☐ |
| Gown, gloves and shoe covers worn as posted at the door, removed before leaving | ☐ | ☐ | ☐ |
| Disinfectant used is the product the clinic's veterinarian specifies, left on for the full label contact time | ☐ | ☐ | ☐ |
| Foot bath or disinfectant mat at the door refreshed if the clinic uses one | ☐ | ☐ | ☐ |
| Waste bagged and removed by the route the clinic sets | ☐ | ☐ | ☐ |

## Staff Areas and Washrooms

| | Pass | Fail | N/A |
|---|---|---|---|
| Staff room table, microwave, fridge handle and sink cleaned | ☐ | ☐ | ☐ |
| Client and staff washrooms cleaned and disinfected, supplies stocked | ☐ | ☐ | ☐ |

| | | | |
|---|---|---|---|
| Change room benches and lockers wiped, floor mopped | ☐ | ☐ | ☐ |
| Doctor's office desks dusted where clear, medical records and papers left untouched | ☐ | ☐ | ☐ |
| Garbage and recycling emptied and relined | ☐ | ☐ | ☐ |

## Back of House

| | Pass | Fail | N/A |
|---|---|---|---|
| Janitor closet clean, mop heads laundered or changed daily, chemicals labelled and capped | ☐ | ☐ | ☐ |
| Colour-coded cloths and mops kept apart for washrooms, general areas and isolation | ☐ | ☐ | ☐ |
| Garbage room and outdoor bins area swept, bins washed when soiled | ☐ | ☐ | ☐ |
| Pharmacy, lab and surgery suite only entered and cleaned if the scope and clinic staff allow | ☐ | ☐ | ☐ |

## General checks (site-wide)

| | Pass | Fail | N/A |
|---|---|---|---|
| Disinfectant products and dilutions match what the clinic veterinarian approved, with label contact time followed | ☐ | ☐ | ☐ |
| Cleaning order runs from clean to dirty areas, with isolation always last | ☐ | ☐ | ☐ |
| Hair collected dry before any surface or floor is mopped | ☐ | ☐ | ☐ |
| Animals in the building handled by clinic staff only, cleaner never opens an occupied kennel | ☐ | ☐ | ☐ |
| Spills of blood, urine or vomit outside clinical areas cleaned up promptly and reported | ☐ | ☐ | ☐ |
| Previous inspection deficiencies verified as fixed | ☐ | ☐ | ☐ |

## Suggested frequency

| | |
|---|---|
| Daily | Reception floor and seating, exam rooms, treatment area floors and drains, empty kennels, isolation, washrooms, waste |
| Weekly | Walls to waist height, kennel bank fronts and hinges, retail shelves, staff room fridge and microwave |
| Monthly | High dusting, vents and return grilles (hair builds up fast), baseboards, door frames |
| Quarterly | Floor scrub and recoat or reseal, upholstery deep clean in the waiting room, window washing |
| As needed | After a contagious case, on the clinic's direction: full isolation and affected area disinfection |

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