Senior Living Cleaning Checklist

An assisted living and retirement residence inspection by area: entrance, corridors, dining room, resident suites, common washrooms, activity rooms and back of house

Site _____ Date _____ Inspector _____

Main Entrance and Lobby

	Pass	Fail	N/A
Entry doors, push plates and the automatic door button wiped and disinfected	☐	☐	☐
Entry mats vacuumed and lying flat, edges taped or weighted so a walker wheel cannot catch them	☐	☐	☐
Lobby seating wiped on arms and seat fronts, upholstery spot cleaned	☐	☐	☐
Reception counter, sign-in station, pens and hand sanitizer stand cleaned, sanitizer refilled	☐	☐	☐
Mail room and resident mailbox fronts dusted	☐	☐	☐
Lobby floor dry and free of tracked-in water before morning visiting hours	☐	☐	☐

Corridors, Elevators and Stairs

	Pass	Fail	N/A
Handrails disinfected along their full length on both sides of every corridor	☐	☐	☐
Corridor floors vacuumed or mopped edge to edge, mopping done in sections with wet floor signs and a dry path left	☐	☐	☐
Elevator buttons, cab rails, door edges and the cab floor cleaned, door track free of grit	☐	☐	☐
Suite door handles and the nameplate or memory box area at each door dusted	☐	☐	☐
Seating alcoves and window seats along corridors wiped	☐	☐	☐
No cords, carts or equipment left in the walking path after cleaning	☐	☐	☐

Dining Room

	Pass	Fail	N/A
Tables wiped and sanitized after each meal service, table bases and chair arms included	☐	☐	☐

Chair seats checked for food and spills, upholstered chairs spot cleaned	☐	☐	☐
Floor swept and damp mopped under tables after each meal, food pushed against the wall bases removed	☐	☐	☐
Walker and wheelchair parking area cleaned, floor under the parked equipment included	☐	☐	☐
Beverage station, coffee urn and condiment area wiped down	☐	☐	☐
Hand sanitizer at the dining room entrance filled and working	☐	☐	☐

Resident Suites

	Pass	Fail	N/A
Bathroom toilet, raised seat, grab bars, sink, shower seat and shower chair cleaned and disinfected	☐	☐	☐
Call bell pull cords and bed call buttons wiped without disconnecting them	☐	☐	☐
Bed rails or assist handles, bedside table, light switches and door handles disinfected	☐	☐	☐
Floors vacuumed or mopped, including under the bed and around mobility equipment	☐	☐	☐
Resident belongings, photos, medications and personal items left exactly where the resident keeps them	☐	☐	☐
Waste and incontinence product bins emptied and relined, odour checked at the door	☐	☐	☐
Anything unusual (spoiled food, a fall hazard, a wet floor with no known cause) reported to the nurse or care lead	☐	☐	☐

Common Washrooms and Tub Rooms

	Pass	Fail	N/A
Toilets, raised seats and grab bars cleaned and disinfected, base of the toilet included	☐	☐	☐
Tub room bathing chair, lift seat and tub surround disinfected between residents as the care team requires	☐	☐	☐
Sinks, faucets and mirrors cleaned, no water left on the floor in front of the sink	☐	☐	☐
Soap, paper towel, toilet paper and glove boxes stocked	☐	☐	☐
Shower floor and drain free of hair and soap film, anti-slip surface intact	☐	☐	☐
Floor mopped and dry before the room is reopened	☐	☐	☐

Activity Rooms, Lounges and Chapel

	Pass	Fail	N/A
Tables, craft supplies area and shared game pieces wiped as the activity program requests	☐	☐	☐
Lounge chairs, recliners and the arms of every chair wiped and disinfected	☐	☐	☐
TV remotes, shared tablets and the piano keys cleaned with a product safe for each	☐	☐	☐
Bookshelves and window sills dusted	☐	☐	☐
Floor vacuumed or mopped, rugs checked for curled edges	☐	☐	☐

Back of House

	Pass	Fail	N/A
Housekeeping cart stocked, every chemical bottle labelled and capped	☐	☐	☐
Chemicals and the cart kept locked or attended at all times on memory care floors	☐	☐	☐
Soiled utility room cleaned, soiled linen bags tied and kept separate from clean linen	☐	☐	☐
Staff room and staff washroom cleaned	☐	☐	☐
Garbage room and compactor area swept, bins washed when soiled	☐	☐	☐

General checks (site-wide)

	Pass	Fail	N/A
Floors dry before residents are up and moving, wet floor signs used and removed promptly	☐	☐	☐
Disinfectant used at the contact time on its label, on the surfaces the infection control lead has listed	☐	☐	☐
Outbreak procedures followed when the residence declares one, including the product and the order of cleaning	☐	☐	☐
Every fall hazard found (loose mat, cord, spill, burnt-out corridor light) reported the same shift	☐	☐	☐
Resident privacy respected: knock, announce, and clean around the resident's schedule	☐	☐	☐
Previous inspection deficiencies verified as fixed	☐	☐	☐

Suggested frequency

Daily	Handrails, elevator, lobby, dining room after every meal, common washrooms, resident suite bathrooms and high-touch points
Weekly	Full resident suite clean, activity rooms and lounges, tub rooms top to bottom, corridor seating

Monthly	High dusting, vents, corridor baseboards, window sills, upholstery spot clean
Quarterly	Carpet extraction in corridors and lounges, hard floor scrub and recoat, dining room chair deep clean
As needed	Move-out suite turnover, and outbreak cleaning on the schedule the infection control lead sets

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